

## Personal Presentation & Communication Tuning

### Masterclass

Never before has it been more important to develop your presenting skills so you look and sound good for your audience so they will take action on your message. This training focuses on building your skills and personal style.

- Take your presenting and speaking style and delivery skills to another level
- Develop presentation confidence and purpose, succinct messages and superb delivery
- Increase your personal effectiveness in presentation settings

#### Training includes:

- Personal performance acceleration process - learn how to coach yourself
- Communication techniques that connect you to your audience
- How to use the presentation area to maximum effect
- Learn the key consideration when it comes to content planning
- Learn how language works to steer audiences effortlessly
- Psychology tools to develop your presenting confidence

#### Course Objectives:

To up-skill attendees with the tools and techniques to radically change their performance management skills forever. To help you to feel, '**on form**' every single time and have the confidence, control and calm to just do it!

**WARNING: THESE TECHNIQUES ARE EXTREMELY POTENT AND CHANGE BEHAVIOUR RAPIDLY!**

#### This interactive course will ensure that you have:

- No more fear of running meetings
- No more procrastinating over decisions

**Skills Solutions for Business Growth Education & Success**

SkillsFinder, 26 Clarendon Road, Boston Spa, West Yorks. LS23 6NG

Data Protection Registration Z8388201 UK Register of Learning Providers Reg No 10024736

Company Registered in England and Wales Reg No 4719416 Vat Number GB 789 0715 84



### Course Topics Include:

- Be introduced to 5 very powerful psychology tools that change behaviour immediately!
- Learn 'how to program yourself for success and how you can use psychological tools for application in business settings
- Become fluent in using these techniques to generate confidence, calm, control, motivation – you decide!
- Look forward to speaking in public, dealing with challenging employees, making crucial decisions
- Move away from those limiting beliefs that once blocked you with your new found skill set

*Our performance enhancing trainer develops business leaders and executives into powerful communicators so they can successfully influence and engage, whatever the audience.*

### Who should attend?

- Business Leaders and Executives
- Business Managers
- Business Owners
- Internal Trainers /Learning & Development Specialists
- Relationship Builders
- Sales & Business Development Professionals

### **SPECIAL OFFER**

**Open Course Prices reduced from £295 to £245 + VAT per delegate  
In-House courses reduced from £1295 to £995 + VAT for bookings made  
before 28<sup>th</sup> April 2011**

**Courses timings: 9.30am registration, 10.00am course starts, Lunch is provided,  
2.00pm afternoon session starts, ends around 4.30pm.**

Fees include course materials, lunch and light refreshments.

**For details of our open course schedule at prime venues throughout the UK or to  
discuss an in-house course, delivered on your premises**

**Tel Gwen on 01937 520 458 or email [gwen@skillsfinder.info](mailto:gwen@skillsfinder.info)**

**Skills Solutions for Business Growth Education & Success**

**SkillsFinder, 26 Clarendon Road, Boston Spa, West Yorks. LS23 6NG**

Data Protection Registration Z8388201 UK Register of Learning Providers Reg No 10024736

Company Registered in England and Wales Reg No 4719416 Vat Number GB 789 0715 84