

Presentation Content skills & delivery

Course contents outline

- Introductions
- 3 is the magic number
- Introduction to presenting – good habits / bad habits
- Planning it – the objective and the structure
- The audience – who are we delivering to
- Delivering it – body language / visual aids
- PowerPoint - or not
- Practise (with or without video evidence)
- Feedback

Benefits from attending this one day event

Delegates will be able to plan and structure their presentations more effectively. They will be able to go into a presentation with more confidence and thus deliver a more meaningful message. They will end their presentation knowing that their audience will have understood the key points and the overall message

Course delivered in-house for up to 15 delegates as either a half day course for £395 +VAT or a more in-depth full day course for £695 +VAT (plus cost of workbooks at £13.50 per delegate)

OR

as an open course for £145 +VAT per delegate (inclusive of workbooks)

Call Gwen on 01937 520 458 or email gwen@skillsfinder.info

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